

# STUDENT RESOURCES

La Salle prides itself on putting students first and developing community among all of its members. Some of the most important experiences students have take place outside of the classroom during unplanned hours in a variety of locales. There are resources that directly support classroom learning and groups centered on common interests or lifestyles, academics, Greek life, and sports, as well as service, travel, and internships. If an activity or service you're seeking doesn't exist, let us know and help us create it. After all, part of exploration is invention.

## Art Museum

The mission of the La Salle University Art Museum is to further the University's Lasallian educational objectives by helping students, other members of the University community and the general public to experience significant, original works of art in an intimate setting and to place them in meaningful contexts. In addition to acquiring, preserving and exhibiting its collections, the Museum offers viewers an opportunity to sharpen their aesthetic perception and to investigate the interrelationships which emerge between art and other disciplines. As a teaching museum, the La Salle University Art Museum complements classroom instruction and provides experiential learning opportunities for students.

Located in Hayman Hall, the La Salle University Art Museum's core collection focuses on Western art, with a comprehensive selection of European and American art from the Renaissance to the present, featuring examples of most major art movements with a range of subject matter. This core collection includes close to 350 paintings, 65 sculptures, 500 drawings, 3,000 graphic prints, 175 photographs and a few items of furniture and decorative art. The Art Museum also owns a wide range of special collections of non-Western and ancient art. Selections from works which are not on permanent view often form the basis for temporary exhibitions, sometimes supplemented by loans from other museums. For more information visit the online collections database (<http://artcollection.lasalle.edu/?sid=530128&x=2764374>) or contact [artmuseum@lasalle.edu](mailto:artmuseum@lasalle.edu).

## Career Center

La Salle's Career Center serves **ALL students** and **recent graduates** (>1 year post-grad). We offer an array of services, programs, and resources to help you prepare for and achieve your career goals, whether they be graduate school, full-time employment, or long-term volunteer opportunities.

Regardless of your major or year, our staff is ready to help you plan for "life after La Salle".

The Career Center support students in the following areas:

- Career planning and mapping
- Career-readiness preparation
- Job search & search preparation
- On-campus recruiting services
- Salary negotiations & professional budgeting
- LinkedIn profile assistance
- Interview preparation
- Student Employment Program (SCOPE)
- Resume & cover letter reviews

- Major exploration & Self-assessment
- Graduate school planning
- Virtual interview spaces
- Professional dress & clothing offerings to students for *free* at the **Career Closet**
- Professional headshots
- Job fairs and networking events

## Career Peer Advisors

Our Career Peer Advisors assist with professional services such as 10-15 min. drop in sessions in our office, student organization programming, and general student events. As a student organization leader, you are able to create tailored events to review and professional development topics of your choosing!

View the Career Center website (<https://www.lasalle.edu/career/>) for more information, call 215-951-1075, stop by Founders' Hall room 128, or e-mail [careers@lasalle.edu](mailto:careers@lasalle.edu)

To access services, students may make an appointment in Handshake (<https://lasalle.joinhandshake.com/login/>) accessible in the QR code below or within in the my.lasalle portal.

QR Code to Download Handshake

## Center for Academic Achievement

The **Center for Academic Achievement**, located on the top floor of the Lawrence Building, offers a variety of resources to support the success and achievement of all students at La Salle.

All first and second year students at La Salle are assigned a **Student Success Coach** whose role is to support students throughout their college transition. Student Success Coaches help students with the following challenges in the transition to college:

- **Lack of Motivation and Focus**
- **Balancing Commitments**
- **Adjusting to Life as a College Student**
- **Connecting to Campus**
- **Time Management**
- **Resetting Expectations for the Rigor of College Learning**
- **Demystifying the need to ask for help**
- **And More**

Other services offered at the Center include content-specific **Subject Tutoring** for many undergraduate courses, **Supplemental Instruction** in select undergraduate math, science, and accounting courses, and **Writing Tutoring** for all student writing at all levels.

Additionally, **Peer Academic Coaching** appointments can help students strengthen important skills such as time management, study strategies, reading strategies, note-taking, test-taking, and organization. The Center also offers a variety of workshops on these topics and more.

To access services, students may make an appointment via **StarFish** in the mylasalle portal, or contact **Tutoring Support Services** for more information: [tutoringsupport@lasalle.edu](mailto:tutoringsupport@lasalle.edu), (215) 951-1326.

The Center also coordinates the **First-Year Advising Program** and oversees the **Progress Reports/ Early Alert system**, which allows faculty to identify at-risk students in their courses and communicate concerns

directly with students, adviser(s), and academic support staff. *First-year students should contact their freshman advisers and meet early and often with them.*

La Salle University works with students requesting academic accommodations on a case-by-case basis through an interactive process to determine the appropriate accommodations. Once the process is completed, the academic accommodations will remain in effect throughout the student's tenure at the university. Additional accommodations can be requested at any time. Students who would like to request academic accommodations must submit the appropriate documentation certifying an illness or condition. The documentation should be submitted to:

Ms. Rose Lee Pauline, Affirmative Action Officer  
Mailing address: 1900 West Olney Avenue, Philadelphia PA, 19141-1199  
Email: pauline@lasalle.edu

View the Center for Academic Achievement website (<https://www.lasalle.edu/center-for-academic-achievement/>) for more detailed information about all of the services and resources offered.

The **Academic Achievement Center at Trumark** serves as a resource for student athletes. The **Academic Support for Student Athletes** office is housed in the **Academic Achievement Center at Trumark**. The primary goal of this unit is to assist student athletes in their transition to the collegiate environment and to help them better understand the academic and athletic demands they will encounter. Through educational programming, advising, counseling, and other support services, La Salle student athletes are encouraged and supported in their pursuit of personal, academic, career and athletic goals.

## Center for Entrepreneurship

The La Salle Center for Entrepreneurship is leading the culture of innovation at La Salle. Because Entrepreneurship is the backbone of our economy and drives personal, national and global success, students in all majors are welcome to take advantage of an exciting array of programs including:

- **The Innovation Factory** where students are designing and building tomorrow's inventions
- **The Business Engagement Center** where students consult with small and start-up businesses to help them plan and expand
- **The Open Minds Innovation Competition** where students compete for funding to support continuing research into complex problems
- **Entrepreneurship Coursework** which enables students to use electives to take courses or minor in entrepreneurship thereby building skills and competency in business and innovation
- **Professional Mentoring** to enhance career exploration or venture development
- **Networking Events and Regional Competitions** fully supported and paid for by us!

View the La Salle University Center for Entrepreneurship website (<https://www.lasalle.edu/school-of-business/centers-and-facilities/center-for-entrepreneurship/>) for more information or contact Steve Melick at 215.951.1439 or [LCE@lasalle.edu](mailto:LCE@lasalle.edu)

## Connelly Library and Learning Commons

The faculty and staff of the **Connelly Library & Learning Commons** promote Lasallian learning and success by collaboratively advancing

information access, engagement, literacy, and creation in a sustainable manner. The library is the academic hub of La Salle University, offering traditional and innovative library services including in-person and remote Information Literacy Instruction, in-person, chat, and Zoom reference support, interlibrary loan and other services. The library also offers inviting, high-tech individual and group study spaces that are open over 90 hours a week, with extended late night hours around midterms and finals. In addition to an extensive print and electronic book collection, the library collects feature films and documentaries that support the university's academic and recreational needs. The library also provides access to almost 100 online research databases that support teaching and learning activities in every discipline.

**The Special Collections** area holds hundreds of rare and illustrated editions of the Holy Bible, archival material related to historic properties on La Salle's grounds, the largest collection in the world of literary and creative works concerning the Vietnam War, and unique academic collections exploring popular culture, including a collection on Bob Dylan. **The University Archives** serves as the official repository for University records which possess permanent historical, administrative, legal, cultural, or fiscal value, and document the history of La Salle University.

Visit the Connelly Library website (<http://library.lasalle.edu/>) to access library hours, search the library's online and print resources, contact a librarian, access 24/7 chat reference or learn more about the Connelly Library.

## Canvas

Canvas is a Learning Management System that provides students with an online space to access course information, whether fully online or in the classroom.

- All courses that you are enrolled in while at La Salle University will have a corresponding online course area in Canvas.
- All instructors will use this online space to post the syllabus. In-class instructors may also use it to send messages, post online discussions, post course resources, or offer online tests/quizzes. If you do not see your registered course on your Canvas dashboard, it may not be published by the instructor. View "All Courses" in the "Courses" option in your Canvas main menu to see if it is listed and view the published status. Notify your instructor for assistance.
- Online courses run from Monday through Sunday. Time management is key to academic success in online courses. All activities, resources, meetings, assignments and grades are accessed through Canvas.
- All students have access to Zoom Conferencing and Microsoft 365.
- Join the Student Online Orientation (<https://lasalle.instructure.com/courses/14348/>) to experience the online environment in Canvas before your course begins.
- Use the Canvas Help section in your Canvas main menu to access Canvas Chat, Canvas Hotline, Canvas Guides ([https://community.canvaslms.com/t5/Canvas-Student/ct-p/canvas\\_student/](https://community.canvaslms.com/t5/Canvas-Student/ct-p/canvas_student/)), Zoom Support (<https://support.zoom.com/>), and link to IT Helpdesk (<https://www.lasalle.edu/helpdesk/>) to submit a ticket.
- The Student Guides and Resources (<https://lasalle.instructure.com/courses/111/>) is a La Salle student hub for self assistance in being an online student and software guides and tutorials.

## Degree Works

Degree Works is an easy-to-use set of online academic planning tools that help students and advisers see what courses and requirements students need to graduate. The program provides an audit of your unique student record including program, major and catalog year and displays each course you have taken or transferred in and how it applies to your curriculum. It also displays credits earned, grades and GPA.

The program makes it easy to manage and track your degree progress by:

- Delivering real-time academic advice conveniently online
- Keeping degree plans consistent, organized, and error-free
- Helping students achieve their degrees more quickly
- Reducing paperwork and manual program check sheets
- Keeping students and advisers aware of unique program changes

Degree Works should be used along with faculty advising. It is not an academic transcript and not an official notification of degree completion. Students should speak with their academic adviser, department chair, or the Dean's Office regarding official degree progress.

Degree Works is available in the mylasalle portal (<https://my.lasalle.edu/>).

For any questions, concerns, or issues regarding Degree Works, please email [regacct@lasalle.edu](mailto:regacct@lasalle.edu).

Degree Works User Guides:

- Students (<https://wa3.lasalle.edu/channels/docs/get.php?id=2255>)
- Academic Advisers (<https://wa3.lasalle.edu/channels/docs/get.php?id=2254>)

## International Students and Scholar Services

International students and scholars will experience American culture and share the rich aspects of their own culture with the Lasallian community. The Multicultural and International Center (<https://www.lasalle.edu/student-life/multicultural-and-international-center/international-students-and-scholars/>) will help students navigate their way through their responsibilities and opportunities in the United States.

## IT Helpdesk

The La Salle University IT Helpdesk can assist students with a variety of technology issues they may encounter. You can reach the Helpdesk by calling 215.951.1860, emailing [helpdesk@lasalle.edu](mailto:helpdesk@lasalle.edu), or by visiting the IT Service Portal at <http://www.lasalle.edu/helpdesk> (<http://www.lasalle.edu/helpdesk/>).

Office of the University Registrar

As the central administrative office for student information, the Office of the University Registrar maintains La Salle's integrity by ensuring the accuracy of official student records and upholding University policy. Student services provided by this office include, but are not limited to, assistance with new freshmen registration and current student registration, major, minor, or concentration changes, address changes, name changes (<https://www.lasalle.edu/registrar/change-of-address/>), and employee partnership discounts. Students may request documents, through the Office of the University Registrar, such as academic transcripts (<http://www.lasalle.edu/registrar/transcripts/>), enrollment verification (<http://www.lasalle.edu/registrar/enrollment->

<http://www.lasalle.edu/registrar/degree-verify/>), degree verification (<http://www.lasalle.edu/registrar/degree-verify/>), and student consent to release academic records form (<http://www.lasalle.edu/registrar/parental-disclosure/>).

The Office of the University Registrar is located in the Lawrence Administration Building, room 301. For more information about our services please contact [regacct@lasalle.edu](mailto:regacct@lasalle.edu) or visit our webpage (<http://www.lasalle.edu/registrar/>).

## Starfish

The Starfish Student Success Management System is a comprehensive student success platform that is accessible through the mylasalle Portal (<https://my.lasalle.edu/>). At La Salle, Starfish is used to:

- connect students to their coordinated care network of instructors, advisers, and staff who are here to support their goals
- schedule tutoring, advising, success coaching, and other student support appointments
- alert students who are at-risk in their classes and outreach to students who need support
- send positive kudos to students who are doing well or showing improvement
- facilitate communication between instructors, students, and University staff
- analyze data to support student success

Questions on Starfish can be directed to Melissa Gallagher ([hediger@lasalle.edu](mailto:hediger@lasalle.edu)).

## Student Development and Campus Life (SDCL)

Student Development and Campus Life (SDCL) is the hub for all issues involving student life outside the classroom. Departments that report within the Division of Student Development and Campus Life include Campus Life (Dean of Students, Student Life and Engagement, Residence Life and Community Development, Student Conduct, Student Life and Engagement (Campus Activity Center), Multicultural and International Center, Commuter and Off-Campus Students, and First Year Experience). Student Services and Operations (Housing, Union and Conference Services, First Year Transition Programs, and Parent and Family Programs), Student Wellness Services (Student Health Center and Student Counseling Center) University Ministry, Support and Services, and La Salle Public Safety.

View the Student Development and Campus Life website (<https://www.lasalle.edu/student-life/>) for more information, visit the Main office for Student Development and Campus Life in Union, Room 123 or call 215-951-1017 with any questions or inquiries you have about student life on campus.

## Dean of Students

The Dean of Students provides student advocacy and continuous improvement of the student experience at La Salle. The Dean of Students works with campus partners, including academic deans and other senior administrators, to execute programs and services and create and assess policies and procedures essential to a transformational student experience. As chief student advocate, they are responsive to the current needs of the student population and assist in leading institutional efforts for the retention and persistence of students. All co-curricular areas of Campus Life are led by the Dean of Students.

Please visit Union, Room 123, or call 215-951-1017 for more information.

## Campus Engagement

The Campus Engagement Center offers various engagement opportunities and programs for the student body. There are over 100 student organizations/clubs through our Campus Activities Center. These include academic clubs, honor societies, liturgical organizations, multicultural organizations, political organizations, performing arts, Greek Life, service organizations, student media organizations, and more! In addition to student organizations and clubs, the office also oversees the Late Night La Salle program series and the Student Engagement Council (SEC). The SEC supports student organizations and provides a wide range of resources and activities on and off campus.

View the Campus Activities website (<https://www.lasalle.edu/campus-activities/>) for more information or stop by Union 334. For more information about Campus Activities, please call 215-951-5165, or e-mail [koller@lasalle.edu](mailto:koller@lasalle.edu).

## The Multicultural and International Center (M&IC)

The Multicultural and International Center (M&IC) supports students with resources that address their specific needs and raise cultural awareness on campus. The center provides a wide range of academic support and personal development services and events, such as special luncheons, reunions, and employment workshops, for students from diverse backgrounds. We offer advocacy and advisement for U.S. minority students, international students, and students interested in studying abroad. The Multicultural and International Center is committed to working with the entire campus community to improve awareness of and appreciation for racial and cultural diversity in the University and beyond.

View the Multicultural and International Center website (<https://www.lasalle.edu/multicultural-and-international-center/>). For more information or visit 1923 Olney Avenue. Please contact the MIC at 215-951-1948 or e-mail [rush@lasalle.edu](mailto:rush@lasalle.edu) or [ingersoll@lasalle.edu](mailto:ingersoll@lasalle.edu).

### The Office of Student Conduct

The Office of Student Conduct is responsible for coordinating and administering the student disciplinary process at La Salle. This includes receiving reports of alleged misconduct, ensuring that students receive due process and fair treatment throughout the hearing process, and maintaining students' disciplinary records. Additionally, the Office of Student Conduct staff is committed to informing students of their rights as members of the university community and educating them regarding the responsibilities they have to themselves and the other members of the university community.

View the Student Guide website (<https://www.lasalle.edu/student-guide/>) for more information about Student Conduct, call 215-951-1916, or e-mail [studentconduct@lasalle.edu](mailto:studentconduct@lasalle.edu).

## Residence Life and Community Development

Residence Life and Community Development focuses on making the La Salle campus feel welcoming, comfortable, and engaging as a students' home away from home. Browse our site for valuable information on housing, meal plans, housing policies, Living Learning Communities, accommodations, and more.

View the Residence Life and Community Development website (<https://www.lasalle.edu/student-life/housing-dining/living-on-campus/>) for

more information or visit Union, Room 123, call 215-951-1370, or e-mail [reslife@lasalle.edu](mailto:reslife@lasalle.edu) with any questions or to learn more.

## Commuter and Off-Campus Students

The Commuter and Off-Campus Student Engagement supports off-campus student success through resource development, engaging programs, and consultations. A traditional commuter student is someone who does not reside in university housing. Commuter students primarily live at home with their families but may also live independently in the off-campus community. These students often work full- or part-time jobs and can be parents, grandparents, and, in some cases, even financially responsible for their households. Commuter students' needs may differ significantly from residential students. Commuter and Off-Campus Student Support helps students balance life to fully engage with all academic and co-curricular experiences La Salle University offers.

View more information about Commuter and Off-Campus Student Engagement (<https://www.lasalle.edu/commuter-and-off-campus-student-engagement-office/>) or call 215-951-1739 or email [commuter@lasalle.edu](mailto:commuter@lasalle.edu).

## Student Services and Operations

Student Services and Operations manages the operational systems and needs of residential students living on campus and all students as they excel and thrive on campus. It includes The La Salle Union and Conference Services, Residence Life Housing Operations, transition programs and orientation for our first-year students, and support for parents and families.

Under Student Services and Operations, Student Development and Campus Life leads new student transition programs, Ready, Set, Explore, and Exploriation, and manages our Parent and Family Programs and the online Parent Portal. Ready, Set, Explore! (RSE) is our one-day early summer orientation session for incoming new first-time and transfer students and their parents, families, and support. Exploriation, our multi-day orientation program, occurs the week before Fall classes. It consists of both educational sessions and fun social events; the week is designed to welcome all new students to La Salle University by helping them prepare for college life both in and out of the classroom.

The Parent Portal grants parents and family members of La Salle students access to financial and academic information provides tips to help students thrive during their college experience and keeps parents and families in the loop about all things La Salle. For more information about support for Parents and Families supporting current La Salle students, please visit <https://www.lasalle.edu/parents-and-families/>, call 215-951-5151, or email [parents@lasalle.edu](mailto:parents@lasalle.edu).

For more information about Ready, Set, Explore! and Exploriation, please call 215-951-1111 or email [infocenter@lasalle.edu](mailto:infocenter@lasalle.edu) or call 215-951-1019 or e-mail [spotok@lasalle.edu](mailto:spotok@lasalle.edu).

For more information about Union and Conference Services or the La Salle Information Desk, located on the first floor of the Union, call 215-951-1111 or email Information Center [infocenter@lasalle.edu](mailto:infocenter@lasalle.edu) (%3cinfocenter@lasalle.edu).

For information about Residential Housing on campus or dining meal plans, call 215-951-1370 or email [Housing@lasalle.edu](mailto:Housing@lasalle.edu) (<https://catalog.lasalle.edu/general-info/student-resources/Housing@lasalle.edu>).



## Public Safety Department

The La Salle University Public Safety Department operates 24 hours a day, year-round, and is committed to supporting and protecting students, faculty, staff, and visitors. Officers patrol the campus by foot and vehicle to respond to campus crimes and emergencies and call for service. Public Safety provides escorts, jumpstarts, unlocks, shuttle service, and crime prevention programs. The department works closely with the Philadelphia Police Department to coordinate police services for students living off-campus. Public Safety also maintains the Campus Emergency Management Plan, participates in campus planning processes to optimize safety, and maintains the University's CCTV and access control systems.

In the event that a situation arises that constitutes an emergency or an immediate and ongoing threat to safety, the University utilizes the Rave emergency notification system to send information via text message to students, faculty, and staff. This information is also posted on the University portal as a Safety Alert. Safety Advisories are posted on the portal to provide information on reported incidents that do not rise to an immediate threat level.

Public Safety Headquarters is located at St. Mutien Hall on South Campus. The Dispatch Center for Public Safety is located at Carriage House. Public Safety can be reached 24-hours a day via phone at 215-951-1300 or via Rave Guardian, a two-way texting application available free to students in the App Store. General questions can be submitted via email at [publicsafety@lasalle.edu](mailto:publicsafety@lasalle.edu). View the Public Safety website (<https://www.lasalle.edu/public-safety/>) for more information. FOR EMERGENCIES, CALL 215.991.2111.

## Student Wellness Services

Student Wellness Services at La Salle University consists of the Student Counseling Center and the Student Health Center. Together, these offices support students in their lives outside of the classroom. Through health care, counseling, crisis management, and intervention services, students receive support and guidance around alcohol and drugs, sexual violence, and overall health and wellness throughout their careers at La Salle. (Residential graduate students may also use these services; nonresidential graduate students and part-time students may access fees for service support through the Community Center for Psychological Services located in Benilde Tower 205 by calling 215-951-2006.)

View the Student Wellness Service website (<https://www.lasalle.edu/student-life/student-wellness-services/>) for general information and links to social media accounts where current information and events are posted regularly.

View the Student Health Center website (<https://www.lasalle.edu/student-life/student-health-center/>) for more information, stop by St. Benilde Tower 1026, call 215-951-1357, or email [studenthealth@lasalle.edu](mailto:studenthealth@lasalle.edu) (<https://catalog.lasalle.edu/general-info/student-resources/studenthealth@lasalle.edu>).

View the Student Counseling Center website (<https://www.lasalle.edu/student-life/student-counseling-center/>) for more information or stop by the Medical Office Building, Suite 112, call 215-951-1355, or e-mail [brannan@lasalle.edu](mailto:brannan@lasalle.edu) (<https://catalog.lasalle.edu/general-info/student-resources/brannan@lasalle.edu>) Substance abuse support and services are available through the Student Counseling Center (<https://www.lasalle.edu/student-life/studentcounseling-center/>), Medical Office Building, Suite 112, call 215-951-1355, or e-mail

[studentcounseling@lasalle.edu](mailto:studentcounseling@lasalle.edu) (<https://catalog.lasalle.edu/general-info/student-resources/studentcounseling@lasalle.edu>).

## University Ministry, Service and Support (UMSS)

University Ministry, Service, and Support (UMSS) provides students with Catholic and interfaith initiatives that help promote spiritual engagement and worship, encourage reflection and dedicated service, and foster a supportive and inclusive community among students, faculty, staff, and Christian Brothers. Campus Ministry mentors and guides students through events and activities such as celebrations of the Eucharist, retreats, student-driven liturgies, Evensong, and more.

Civic Engagement provides opportunities for students at all levels to experience and lead service learning and volunteer opportunities in the Philadelphia area, within the U.S., and abroad through our Lasallian Immersion and Volunteer Experiences (LIVE) trips. Services within UMSS include a food pantry, clothing resources, and other support for those in need.

Explorers CARE provides a single point of access to programming and services to meet students' basic needs and emotional well-being so that they can succeed and grow into the best versions of themselves. Explorers CARE is designed to help students overcome challenges, continue their educational pursuits, and achieve stability on campus and beyond. Explorers CARE provides one-on-one support to students.

View the UMSS website (<https://www.lasalle.edu/university-ministry-service-and-support/>) for more information or stop by the lower level of College Hall, call 215-951-1048, or e-mail [umas@lasalle.edu](mailto:umas@lasalle.edu) (<https://catalog.lasalle.edu/general-info/student-resources/umas@lasalle.edu>).

View Explorers CARE information at <https://www.lasalle.edu/explorers-care/>, email [explorerscare@lasalle.edu](mailto:explorerscare@lasalle.edu) (<https://catalog.lasalle.edu/general-info/student-resources/explorerscare@lasalle.edu>), or call 215-951-1048 to speak with a Care Coordinator for more support.

View the Civic Engagement website (<https://www.lasalle.edu/university-ministry-service-and-support/>) to learn more about the LIVE Trips at Lasallian Immersion and Volunteer Experience (LIVE) or stop by the St. Neumann Annex, call 215-951-1804, or e-mail [gauss01@lasalle.edu](mailto:gauss01@lasalle.edu).